



**Cherokee Bay – Fence Installation Application**

Owner Name: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Estimated Start Date: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

*The Architectural Committee has 60 days to review all requests. If 60 days have passed without a response, then your request is approved.*

**Project Description:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*Residents should consider consulting with an experienced professional regarding complex projects to ensure compliance with city code and community regulations. \*\***

**Fence**

Location(s):     Front     Back     Side     All

Height(s): \_\_\_\_\_

Coolor/Stain: \_\_\_\_\_

Materials: \_\_\_\_\_

**Required Attachments:**

- Picture of fence style with labeled dimensions**
- Sample of stain**
- Plat plan showing location of the fence in relation to lot lines, house, major landscaping elements and with distances labeled**

**ACC Use Only:**

Notification Only     Approved Application     Approved w/ Conditions     Denied

Reasons/Conditions: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Date: \_\_\_\_\_

## Submittal Checklist

- Site Plan: Submit a copy of a site plan. This is most easily prepared by submitting a copy of your property plat. Proposed changes/additions should be indicated, including dimensions and distances from adjacent properties and houses. All proposed changes must be contained within your property and meet the minimum set back requirements. It is your responsibility to verify this information.
- Materials and Colors: Samples of the materials and colors to be used and their placement must be submitted. If the proposed color(s) are not the same as the existing colors, color chips or paint swatches must be submitted for clarity.
- Drawings and Photographs: A drawing of your proposed change/addition must be provided. Where applicable, submit manufacturer's literature or photographs as well as freehand or mechanical drawings. The amount of detail must be consistent with the complexity of the proposal.
- Dates: The estimate start date and completion date of the proposed work must be included on the application.

**NOTICE: It is the responsibility of the homeowner to determine if local governmental approval (City of Maple Valley, etc.) is needed in addition to ACC approval. It is the responsibility of the homeowner to verify property lines and follow set back requirements. ACC approval does not include governmental approval and approval by a governmental body does not relieve the homeowner from obtaining ACC approval for any project submitted.**

## Acknowledgement of Applicant

1. I understand that construction of certain projects requires that I obtain a City of Maple Valley/King County (and possibly other government jurisdiction) building permit(s). Approval of the proposed work by the ACC does not affect or remove that requirement. ACC review is based on the ACC's and Cherokee Bay's internal guidelines and does not specifically apply the guidelines of the City of Maple Valley, King County, or any other applicable governmental agency. Initial \_\_\_\_\_
2. I understand that starting or completing work prior to written ACC notification or approval is not allowed and that if alteration or construction is done and this application is not approved, I may be required to return the property to its former condition at my own expense and I may be required to pay all fines associated with non-compliance of the Cherokee Bay fine schedule. Initial \_\_\_\_\_
3. I understand that members of the Architectural Control Committee may enter on my property to make reasonable inspection of the proposed work locations only with my prior consent and I hereby give that permission (Initial \_\_\_\_\_). Without this approval, the ACC may be forced to deny the proposed work due to lack of facts on which to base a decision. Initial \_\_\_\_\_
4. I am aware of the Cherokee Bay Covenants, Conditions, and Restrictions (CCR's), Building Regulations, and Community Wide Standards regarding the review process. Initial \_\_\_\_\_
5. I understand that authorization is contingent upon all work being completed in a workman-like manner with quality equal to or better than the original home construction. Initial \_\_\_\_\_
6. I understand that if I disagree with the ACC ruling, I may appeal the decision as stated in the Cherokee Bay fine schedule. Initial \_\_\_\_\_
7. I understand that my project is not to compromise or otherwise harm the drainage, water, power, sewer, or other utility lines that service the community and adjacent homes. (Initial \_\_\_\_\_) Further, I am aware that any damage done to these systems as a direct result of my project, will be at my cost or fix or replace. Initial \_\_\_\_\_

Owner(s) Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## ACC Fence Application Checklist

For each application, please include the following information as it relates to your proposed project.

- Completed Application Applicant Initials \_\_\_\_\_
- Fence Replacement or Additions Applicant Initials \_\_\_\_\_
  - Site Plan
  - Material and Colors
  - Drawings and Photos
- Homeowner is responsible to verify property lines Applicant Initials \_\_\_\_\_

Completed applications should be submitted via email to: [service@agynbyte.com](mailto:service@agynbyte.com).