



Cherokee Bay – ACC General Application

Owner Name: _____

Date Submitted: _____

Address: _____

Email: _____

Phone Number: _____

Estimated Start Date: _____

Alternate Phone: _____

Estimated Completion Date: _____

The Architectural Committee has 60 days to review all requests. If 60 days have passed without a response, then your request is approved.

Project Description:

****Residents should consider consulting with an experienced professional regarding complex projects to ensure compliance with city code and community regulations. ****

Type of Work Proposed (check all that apply)

- Retaining wall/rockery Patio/Deck Paint Alteration
- Minor Exterior Modifications Landscaping Tree Removal
- Exterior Additions or Remodel Arbor, Pergola, Trellis Roof Replacement
- Front Door Paint Alteration Garage Door Paint Alt. Gutter Paint Alteration
- Other: _____

Location(s): _____ Size: _____

Color(s): _____ Materials: _____

Relationship to Property Line: _____ Other: _____

ACC Use Only:

- Notification Only Approved Application Approved w/ Conditions Denied

Reasons/Conditions: _____

Committee Member: _____ Date: _____

Acknowledgement of Applicant

1. I understand that construction of certain projects requires that I obtain a City of Maple Valley/King County (and possibly other government jurisdiction) building permit(s). Approval of the proposed work by the ACC does not affect or remove that requirement. ACC review is based on the ACC's and Cherokee Bay's internal guidelines and does not specifically apply the guidelines of the City of Maple Valley, King County, or any other applicable governmental agency. Initial _____

2. I understand that starting or completing work prior to written ACC notification or approval is not allowed and that if alteration or construction is done and this application is not approved, I may be required to return the property to its former condition at my own expense and I may be required to pay all fines associated with non-compliance of the Cherokee Bay fine schedule. Initial _____

3. I understand that members of the Architectural Control Committee may enter on my property to make reasonable inspection of the proposed work locations only with my prior consent and I hereby give that permission (Initial _____). Without this approval, the ACC may be forced to deny the proposed work due to lack of facts on which to base a decision. Initial _____

4. I am aware of the Cherokee Bay Covenants, Conditions, and Restrictions (CCR's), Building Regulations, and Community Wide Standards regarding the review process. Initial _____

5. I understand that authorization is contingent upon all work being completed in a workman-like manner with quality equal to or better than the original home construction. Initial _____

6. I understand that if I disagree with the ACC ruling, I may appeal the decision as stated in the Cherokee Bay fine schedule. Initial _____

7. I understand that my project is not to compromise or otherwise harm the drainage, water, power, sewer, or other utility lines that service the community and adjacent homes. (Initial _____) Further, I am aware that any damage done to these systems as a direct result of my project, will be at my cost or fix or replace. Initial _____

Owner(s) Signature: _____

Date: _____

Submittal Checklist

- Site Plan: Submit a copy of a site plan. This is most easily prepared by submitting a copy of your property plat. Proposed changes/additions should be indicated, including dimensions and distances from adjacent properties and houses. All proposed changes must be contained within your property and meet the minimum set back requirements. It is your responsibility to verify this information.
- Materials and Colors: Samples of the materials and colors to be used and their placement must be submitted. If the proposed color(s) are not the same as the existing colors, color chips or paint swatches must be submitted for clarity. All applications involving paint must have color numbers and samples attached or the application will not be reviewed until the information is received and the application complete.
- Drawings and Photographs: A drawing of your proposed change/addition must be provided. Where applicable, submit manufacturer's literature or photographs as well as freehand or mechanical drawings. The amount of detail must be consistent with the complexity of the proposal. Relations of architectural features such as existing and proposed rooflines, window sizes and locations, building heights, roof slopes, etc. must be indicated.
- Landscape Submittals: In addition to the site plan and drawings/photographs, the species of plants and trees along with any potential drainage issues must also be addressed.
- Dates: The estimate start date and completion date of the proposed work must be included on the application.

NOTICE: It is the responsibility of the homeowner to determine if local governmental approval (City of Maple Valley, etc.) is needed in addition to ACC approval. ACC approval does not include governmental approval and approval by a governmental body does not relieve the homeowner from obtaining ACC approval for any project submitted.

ACC Application Checklist

For each application, please include the following information as it relates to your proposed project.

- Completed Application Applicant Initials _____

- Exterior Additions or Remodels (i.e Accessory Structures) Applicant Initials _____
 - Site Plan
 - Material and Colors
 - Drawings and Photos
 - Landscape Submittals

- Minor Exterior Additions (i.e. Window Replacement) Applicant Initials _____
 - Site Plan
 - Drawings and Photos
 - Specifications and/or Details
 - Other Applicable Information

- Retaining Wall, Rockeries Applicant Initials _____
 - Site Plan and Proposed Location
 - Drainage Specifications
 - Material Specifications
 - Detail of appearance after construction (include dimensions)

- Landscaping Applicant Initials _____
 - Landscape
 - Site plan including plant material and layout
 - Summary of changes and/or intent
 - Type of irrigation system and layout (if applicable)
 - Photos of plant types

- Paint Alteration Applicant Initials _____
 - Photo of home
 - Example of proposed colors

- Patio/Deck Applicants Initials _____
 - Site plan indicating desired patio or deck placement
 - Dimensions
 - Materials

- Tree Removal Applicant Initials _____
 - Site plan indicating tree location
 - Photo of tree to be removed
 - Reason for removal

- Roof Replacement
 - Photo of home
 - Roof dimensions
 - Materials/Type of Roof

Applicant Initials _____

Completed applications should be submitted via email to: service@agynbyte.com.